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Statement of Understanding
Between Church World Service
A Division of the National Council of
Churches of Christ in the U.S.A. and
The American National Red Cross



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Statement of Understanding Between
Church World Service
A Division of the National Council of
Churches of Christ in the U.S.A. and
The American National Red Cross

I. Purpose

The purpose of this Statement of Understanding is to continue the working relationship between Church World Service (CWS), a division of the National Council of Churches of Christ in the U.S.A., and the American National Red Cross in preparing for and dealing with disaster relief situations. The agreement provides the broad framework for cooperation between the two organizations in rendering assistance and service to victims of disaster.

II. Definition of Disaster

A disaster is a natural or human-made occurrence such as hurricane, tornado, storm, flood, high water, wind-driven water, tidal wave, earthquake, volcanic eruption, drought, blizzard, pestilence, famine, fire, explosion, building collapse, transportation wreck, or other situation that causes human suffering or creates human needs that the victims cannot alleviate without assistance.

III. Authority—the American Red Cross

By congressional charter dated January 5, 1905, the American National Red Cross was designated the nationwide agency through which the American people voluntarily extend assistance to individuals and families in need as a result of disaster. In part, the charter charges the American Red Cross:

to continue and carry on a system of national and international relief in time of peace and apply the same in mitigating the suffering caused by pestilence, famine, fire, floods, and other great national calamities, and to devise and carry on measures for preventing the same.

IV. Authority—Church World Service

Historically, the involvement of churches in disaster situations is widely recognized. As a result of the church's desire to supplement assistance and recovery to disaster survivors on a long-term basis and to work in cooperation with government and private disaster relief agencies during the emergency in rendering

effective service with a minimum of duplication, the Church World Service Committee on January 27, 1977, reaffirmed its policy—

that CWS; on behalf of its member denominations and related agencies, shall initiate a response within its capabilities to natural disaster or severe damage caused by human events in the U.S.A. and shall inform appropriate national and regional conciliar units of its action and response.

The mission statement adopted by the Church World Service Disaster Committee on February 7, 1988, stated—

The Disaster Response Program of Church World Service of the National Council of Churches of Christ in the U.S.A. is a witness to the Gospel of Jesus Christ which assists those affected by disaster through spiritual, physical, and psychological care. The methodology used is empowerment of local/regional/state religious leadership concerned with working together toward building or restoring a sense of community. This commitment to assisting those affected by disaster regardless of race, creed, or any affiliation comes from the imperative of the Gospel of Jesus Christ, but, in working together after a disaster, no one in the wider religious community is excluded from the cooperative effort..

V. Organization of the American Red Cross

The national headquarters of the American Red Cross is located in Washington, D.C. For administrative purposes the Red Cross divides the United States into three operations headquarters jurisdictions. Eastern Operations Headquarters is located in Alexandria, Virginia; Midwestern Operations Headquarters in St. Louis, Missouri; and Western Operations Headquarters in Burlingame, California. Each operations headquarters has an administrative staff and a field staff. Operations headquarters staff report to national headquarters.

The chapter, the local unit of the American Red Cross, is responsible for all local Red Cross policies and regulations of the corporation. There are almost 2,800 chapters across the United States.

Each Red Cross chapter is responsible for developing a special disaster preparedness and relief organization composed of the best-qualified volunteers available. The chapter disaster committee studies the disaster hazards of the territory and surveys local resources for personnel, equipment, supplies, transportation, emergency communication, and facilities available for disaster relief. The chapter disaster committee also formulates cooperative plans and procedures with local government agencies and private organizations should a disaster occur. Through its nationwide organization, the American Red Cross coordinates its total resources for use in large disasters.

VI. Organization of Church World Service

Church World Service is the disaster relief, refugee, and development unit of the National Council of Churches of Christ in the U.S.A. and its 32 Protestant, Anglican, and Orthodox member communions. Organized in 1946, Church World Service has provided aid for emergency disaster response, rehabilitation, and development programs in more than 45 countries; since 1972 it has also responded to disasters in the United States. Through constituent communions and affiliated organizations, Church World Service coordinates resources for use wherever it is deemed that needs exceed local resources.

The Disaster Response Director's office is located at the Church World Service Offices, 475 Riverside Drive, #626, New York, NY 10115.

International and national in scope, Church World Service assists in all 50 states and the U.S. territories. CWS supports existing church councils, judicatories, and ministerial associations that represent the Church World Service-related denominations in local communities.

VII. Church World Service— Disaster Response Program

Church World Service provides, when deemed necessary:

1. A trained disaster response volunteer consultant to assist and advise the in-state ecumenical structure(s) when disaster strikes.

2. Planning assistance with emphasis on the importance of unmet needs of children, the elderly, the disabled, and others with special needs.
3. A small emergency one-time grant to the inter-religious community for disaster response.
4. CWS blankets and clothing in an emergency situation when local or regional resources are not available.

CWS provides all assistance with no cost to the affected community.

The CWS Disaster Response Program plans to have an Ecumenical Disaster Readiness and Response Resource Representative in each state. This program demonstrates the denomination's desire to work in partnership with federal, state, county, and local agencies in the field during immediate response, rehabilitation, and long-range recovery. The goal is to have one CWS Resource Representative in each of the 50 states. If none is currently listed in a particular state, call CWS: (212) 870-3151. To enhance coordination, each CWS Resource Representative can participate in the existing in-state denominational and ecumenical network. Disaster recovery decision-making, planning, programming, and fundraising are the responsibilities of the local, regional, or state inter-religious community. CWS can advise.

In its role of empowering the local and regional communities affected by disaster, Church World Service *cannot*:

1. Make decisions for the local community.
2. Fund the disaster recovery project (beyond the one-time emergency grant).
3. Suggest amounts which, or goals toward which, national denominations might contribute.
4. Perform or fund duplicate services, such as assessments, except through volunteers working under the appointed American Red Cross liaison.
5. Usurp the role of the judicatory or regional denominational executives in keeping their national office informed of local church participation in disaster recovery, nor interrupt the denominational pattern of grant making.


VIII. Methods of Cooperation

Cooperation and coordination between the American Red Cross and Church World Service in time of disaster and during the post-disaster recovery period are to be maintained at a level that ensures maximum efficiency and good stewardship.

Both organizations have agreed to the following:

1. Red Cross national headquarters will maintain close liaison with Church World Service through the Director of Disaster Response in conferences, by telephone and telecommunication, by furnishing current data regarding disasters and declarations. The Red Cross will provide information regarding changes in legislation and regulations.
2. The names of the state CWS Disaster Resource Representatives will be given to the Red Cross. The Red Cross will work in partnership with the CWS Resource Representative and the inter-religious network in the states where this program is in operation. If there is no CWS Resource Representative in a state in which a disaster occurs, all liaison will be with the CWS Director of Disaster Response in New York.
3. Red Cross and Church World Service fundraising and assistance to survivors shall not compete with each other but shall complement each other to get the most comprehensive assistance possible to those affected by disaster. Church funds can be used for special needs of people where no other resource exists.
4. The Church World Service Director will advise Red Cross national headquarters of the name and telephone number of the CWS consultant or other advisers when assigned on site and when there is no CWS Resource Representative in that state or territory.
5. The Red Cross will invite the locally designated CWS Disaster Response Representative(s) to serve in the Red Cross service center(s) and to accept referrals from the Red Cross.
6. The Red Cross and local church and community-response groups will assist each other in carrying out their advocacy role.
7. The Church World Service Director will apprise Red Cross national headquarters of Church World Service guidelines, training courses, etc., in order that the Red Cross may know the functions and objectives of local response groups.
8. The Red Cross will assist Church World Service in training disaster response leaders in order to better inform them of the role of the Red Cross and its resources and to reduce duplication.
9. Church World Service will encourage local churches to cooperate with the Red Cross by working on preparedness plans; offering church facilities as shelters and/or feeding stations; and providing nurses, social workers, and other assistance.
10. Any problems concerning church response will be directed to the Church World Service Director for follow-up action. Church World Service will advise Red Cross headquarters in Washington, D.C., when problems arise related to Red Cross assistance to disaster survivors.

This Statement of Understanding provides the basis on which the Red Cross and Church World Service will cooperate both in preparedness planning and in aiding survivors in time of disaster. Termination of this Statement of Understanding by either party may be effected by the delivery of written notice to authorized personnel of either agency to be effective 30 days after mailing of such notice.



Ann N. Beardslee
Acting Executive Director
Church World Service



Gil Tills
Senior Vice President
The American National Red Cross

June 4, 1990

Memorandum of Understanding Between
Federal Emergency Management Agency
and Church World Service, a
Department of the National Council of
Churches in Christ — U.S.A. Relating to
the Disaster Assistance Program
Under the Disaster Relief Act of 1974
and Related Legislation.

I. Purpose

This agreement as authorized by Section 312(b) Public Law 93-288 provides a frame of reference within which the Federal Emergency Management Agency (FEMA) and Church World Service (CWS) will cooperate to carry out assigned responsibilities for disaster preparedness and relief. This section authorizes the FEMA Director, with authority delegated to him by the President through Section 4-203 of Executive Order 12148 (July 20, 1979), to enter into agreements with relief or disaster assistance organizations under which the disaster relief activities of such organizations may be coordinated by the Federal Coordinating Officer (FCO) whenever they are engaged in providing relief during and after a major disaster or emergency. Use of Federal facilities, supplies, and services will be in compliance with regulations prohibiting duplication of benefits and guaranteeing non-discrimination, promulgated by the FEMA Director under the Disaster Relief of 1974, and such other regulations as the FEMA Director may require.

This Memorandum is issued for the purpose of insuring mutual understanding of those responsibilities as described in the Disaster Relief Act of 1974 (P.L. 93-288), herein referred to as the Act, related legislation and implementing regulations. This agreement recognizes that responsibilities formerly assigned to the Federal Disaster Assistance Administration, Defense Civil Preparedness Agency, Federal Preparedness Agency, Federal Insurance Administration, National Fire Prevention and Control Administration, and other appropriate agencies have been consolidated and transferred to FEMA under the President's Reorganization Plan Number 3 of 1978 (43 CFR 41943). The previous Memorandum of Understanding between CWS and all Federal agencies now consolidated into FEMA is hereby superseded.

Both parties pledge energetic effort at all levels, both planning and in operations, to achieve the objectives of this Memorandum.

II. Statement of Basic Responsibilities

A. Federal Emergency Management Agency

Under the Act and by delegation under Executive Order 12148, FEMA is assigned authority to administer the Disaster Relief Act of 1974 for the President. Further, Section 303(a) and (b) (3) of the Act provide for the appointment, immediately upon the President's declaration of a major disaster, of a Federal Coordinating Officer (FCO), one of whose functions is to coordinate the administration of relief activities of relief or disaster assistance organizations which agree to operate under his/her advice or direction. Section 312(a) of the Act also provides that, following a major disaster declaration, Federal agencies may utilize the personnel and facilities of relief or disaster assistance organizations in the distribution of food, supplies, medicine, or other items, and in the restoration, rehabilitation, or reconstruction of community services and essential facilities whenever the FEMA Director finds that such utilization is necessary.

B. Church World Service

Recognizing the increasing demands on churches to supplement assistance and recovery on a long-term basis to disaster victims and the need to work in harmony with governmental and private disaster relief agencies during the emergency in rendering the most efficient service with a minimum of duplication, the Church World Service Committee on February 4, 1977, took the following action:

"That CWS, on behalf of its member denominations and related agencies, shall initiate a response within its capabilities to natural disasters or severe community damage caused by human events in the U.S.A. and shall inform appropriate national and regional conciliar units of its action and response."

CWS Domestic Disaster Response Programs assume the role of catalyst in initiating coordination of domestic disaster response on behalf of and in concert with cooperating denominations, boards, and agencies, and their cognate disaster response units. A special sub-committee was appointed to carry-out this function.

III. Coordination of Effort

Cooperation and coordination between FEMA and CWS at a time of major disaster and during the post-disaster recovery period should be maintained at efficient levels and is a part of the purpose of this agreement.

CWS works on a voluntary basis through existing church councils, ministerial associations and judicatories to provide training, seed money, and technical assistance to local church groups. CWS will make a continuing effort to acquaint all of its member denominations and related agencies in the United States, of this arrangement to assist the State, local, and Federal Governments in carrying out mutual responsibilities for disaster relief. To assure this coordinated effort the respective agencies agree to the following:

The Federal Emergency Management Agency agrees to:

1. Notify the Church World Service Director of Disaster Response of emergency and disaster declarations.
2. Notify the Church World Service Director of Disaster Response of changes in FEMA regulations and procedures.
3. Distribute copies of this statement of understanding to its regional offices and other appropriate Federal agencies.
4. Provide office space for Church World Service disaster response representatives and volunteer workers in disaster assistance centers and/or disaster field offices, when appropriate.
5. Participate, when possible, in the training of Church World Service disaster response leaders.
6. Utilize, when and as appropriate, the services of Church World Service through member denominations and related agencies.

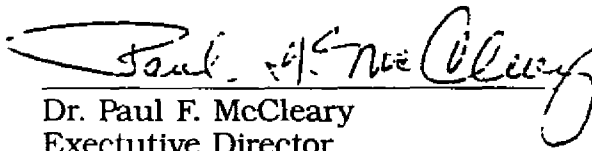
Church World Service agrees to:


1. Keep FEMA informed about its operations and projects, and look to FEMA for guidance if problems arise at disaster locations.


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2. Distribute copies of this statement of understanding to all of its member denominations and related agencies.
 3. Comply with regulations promulgated by FEMA under Section 311 and 315 of the Act and such other regulations as FEMA may require.


IV. Effective Date

This agreement presents the general and some specific guidelines by which FEMA and CWS will cooperate to aid victims at the time of disaster. In witness whereof, the parties hereto have executed this agreement on the date indicated. The provisions of this agreement will be effective from this date. Both parties have the authority to amend provisions of this Memorandum upon mutual consent.


Dr. Paul F. McCleary
Executive Director
Church World Service


Louis O. Giuffrida
Director
Federal Emergency Management
Agency


Date Signed


Date Signed



The National Disaster Response Office of National Ministries is mandated to maintain a crisis-intervention network for the American Baptist Churches in the United States and Puerto Rico in conjunction with Church World Service. The Executive Ministers of the denomination's 34 regions serve as the disaster response officer for their region.

When crises of natural or human origin occur, the National Disaster Response Office is required to contact the Executive Minister of the affected region within 36 hours to acquire an estimate of the devastation and type/amount of rehabilitation/recovery assistance needed. An 800 telephone number (1-800-334-1427, ext. 2425) is available during work day office hours (8:00am - 4:15pm); after office hours, holidays, week-ends the 800 telephone number to call is: 1-800-334-1427 (answering machine).

The National Disaster Response Office contacts the Cooperative Disaster Child Care Program and National Ministries' Volunteers In Mission for rehabilitation work in communities stricken by disaster. It also recruits consultants to be trained by Church World Service in inter-religious disaster response.

Funds for the survival and recovery needs of disaster victims and their communities are made available to the National Disaster Response Office by the World Relief Committee of the American Baptist Churches from One Great Hour of Sharing offerings and designated contributions. Aid grantees are subject to the following conditions:

The funds disbursed by the World Relief Committee are restricted to the purposes for which they are allocated by the Committee. Recipients are to return unused monies, freeing them for application to new situations of human need.

Prepared by:
National Disaster Response Office
Direct Human Services
National Ministries
American Baptist Churches USA
Valley Forge, PA 19482-0851

4/93



Adventist Community Services

the disaster relief agency of the Seventh-day Adventist Church

Accreditation

Adventist Community Services (ACS) operates under a written agreement (Memorandum of Understanding or MOU) with the Federal Emergency Management Agency (FEMA) and the American Red Cross. It is also a member of the inter-agency compact, National Voluntary Organizations Active in Disaster (NVOAD) and the affiliated state VOADs.

Services Provided

The following services are provided to the victims of disaster and their families in cooperation with the other government and voluntary disaster response agencies. Services are provided without regard to any person's race, color, language or religion.

1. **Emergency Distribution Centers** — Supplies such as groceries, drinking water, blankets, personal comfort kits, disposable diapers, cleaning supplies, hand tools, plastic sheeting, tar paper and clothing are provided to meet immediate needs of families. And donations of groceries, blankets, clothing and other supplies are accepted from the general public and processed for distribution by ACS volunteers and through cooperating agencies. The centers are often based in community facilities such as a high school gym or church hall or in mobile units.

2. **Listening Posts and Door-to-Door Visitation** — The emotional and spiritual needs of disaster victims, their relatives and neighbors are addressed by providing opportunities for them to ask questions, chat informally, or request personal prayer. Door-to-door visits are for the purpose of providing useful information about the full range of disaster services and agencies. Listening Posts are established with interfaith groups of pastors and trained lay pastoral workers.

3. **Mass Feeding** — At the request of government and other voluntary agencies, ACS volunteers are available to staff hot meal or sack lunch service as needed to feed disaster victims or emergency workers. Often mass feeding is operated in conjunction with an emergency shelter operated by the American Red Cross.

4. **Disaster Child Care** — ACS provides trained volunteers who participate in the Cooperative Disaster Child Care (CDCC) program, an interagency collaborative project that provides temporary day care centers for victims of disaster as they deal with reorganizing their personal affairs. To maintain the security of the children in the program, all volunteers are supervised from one central registration office.

5. **Loaned Personnel** — ACS volunteers are routinely loaned to other disaster agencies to assist in needs assessment, family services, health care and other areas of need.

Base of Operations

The disaster response of ACS is based in a network of state disaster coordinators, each of which lead a team of trained volunteers. It makes use of the resources of the 200 social services centers and inner city programs operated in the U.S. and Canada by ACS. All of these are coordinated by the North American Headquarters of ACS.

Contact:

Monte Sahlin, North American Coordinator
Adventist Community Service
12501 Old Columbia Pike
Silver Spring MD 20904
(301) 680-6000
Fax: (301) 680-6464



**Catholic
Charities
USA**

Catholic Charities USA Disaster Response

Organizational Structure

Catholic Charities USA is the organization that unites the social service agencies operated by the 175 Catholic dioceses in the United States. The network of more than 1,400 Catholic Charities agencies and institutions and over 200,000 volunteers and staff carries out the Catholic Church's commitment to accomplishing the goals of charity and justice by assisting people of all religious, ethnic, economic, and social backgrounds.

The mission of Catholic Charities USA is to provide service to people in need, to advocate for justice in social structures, and to call others of good will to do the same.

Disaster Program

The Catholic Charities USA Disaster Response Office, in collaboration with the United States Catholic Conference, represents the Catholic community in times of domestic disaster. The disaster response services of Catholic Charities USA complement the already established emergency assistance disaster organizations by providing assistance to communities in addressing the crisis and recovery needs of local families. In addition to offering a diversity of services for emergency assistance whenever possible, Catholic Charities agencies emphasize ongoing and long-term recovery services such as assistance for low-income families, counseling programs for children and the elderly, and special counseling for disaster caregivers.

Catholic Charities USA was commissioned by the United States Catholic Conference (USCC) in 1968 to monitor disaster response of Catholic communities around the country. In 1990 Disaster Response became a full-time department of Catholic Charities USA. The department director is assisted by a eight-member National Advisory Committee, which is chaired by Monsignor Frank Kumontis, executive director of Catholic Charities in Harrisburg, Pennsylvania.

Currently there are 164 bishop-appointed diocesan coordinators representing all 50 states, the District of Columbia, Puerto Rico, and the U.S. Virgin Islands. These coordinators serve as the official liaison between their diocese and Catholic Charities USA for pre-disaster planning and post-disaster response.

Episcopal Liaison
The Most Reverend
Joseph M. Sullivan

Chair
Mr. Bruce J. Kouba

Vice Chair
Rev. Timothy A. Hogan

Secretary
Ms. Lupe U. Macker

Treasurer
Ms. Beatriz Diaz Taveras

President
Rev. Fred Kammer, SJ

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22314
Phone
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Fax
(703) 549-1656

Ms. Jane A. Gallagher (703) 549-1390 ext. 18
Director of Disaster Response (703) 524-3772 home



Johnny W Wray

*Director of
Week of Compassion*

Week of Compassion is the relief, refugee and development ministry fund of the Christian Church (Disciples of Christ). Through Week of Compassion, Disciples across North America are able to respond with financial assistance for emergency aid and long-term recovery needs in the aftermath of natural and human-caused disasters.

The Volunteers in Mission Program is located in the Division of Homeland Ministries and is funded primarily by Week of Compassion. VIM recruits and coordinates individual and groups to assist in cleanup, rebuilding and rehabilitation efforts under the auspices of local interfaith task forces and, in some cases, regional and congregational projects. Partnership grants are often available to assist groups with travel costs and the purchase of building supplies and materials.

Church World Service and other cooperative agencies provide the Disciples with an ecumenical network through which much of our disaster response is made. Week of Compassion is a partner in the CWS Disaster Response Program and encourages and supports interested Disciples to become Disaster Resource Consultants.

For more information write: Week of Compassion, P.O. Box 1986, Indianapolis, IN 46206; or call (317) 353-1591, ext. 433.

Johnny Wray, Administrative Director, Week of Compassion, Christian Church (Disciples of Christ)

Christian Church
(Disciples of Christ)

222 S. Downey Ave.
P.O. Box 1986
Indianapolis, IN
4 • 6 • 2 • 0 • 6

317 • 353 • 1491



CHRISTIAN DISASTER RESPONSE

Office of the Executive Director
P.O. Box 3339
Winter Haven, Florida 33885-3339
1-800-545-4188
1-813-967-8038
FAX #1-813-965-2026

Dr. Ron Patterson, Executive Director
Rev. Mike Beckett, Director of Missions
Rev. Keyvus Smart, Minority Consultant
Joseph Pennington, Material Supply

CHRISTIAN DISASTER RESPONSE MISSION STATEMENT

In the event of a domestic disaster, local AECC-GC missions and churches will respond with the assistance of Christian Disaster Response in pre-training, training, and organization for local church members. They will work in cooperation with local interchurch groups, Church World Service, the Salvation Army and other NVOAD agencies. To enable local church members to become effective and valuable volunteers for assignment in community and national disasters.

CDR will respond on a denominational level with the following programs:

1. Initial On-site Disaster Assessment program
2. Disaster Needs Assessment Program for interchurch groups
3. The on-site Disaster Needs Assessment program will be conducted by specially trained CDR volunteers and will be made available as requested by viable and qualified agencies.
4. CDR will also provide direct assistance to victims using CDR mobile and fixed-site kitchen/feeding facilities and "in-kind" disaster relief supplies as needed and requested.
5. CDR Regional Centers across the United States will stockpile food, clothing, building materials, medical supplies, etc.
6. Transportation of relief supplies for other relief agencies.



THE AMERICAN EVANGELICAL CHRISTIAN CHURCH
GENERAL CONFERENCE





Christian
Reformed
World
Relief
Committee

a non-quota relief and development agency
Helping your needy neighbors help themselves

2850 KALAMAZOO AVE SE GRAND RAPIDS MI 49560-0600

**Disaster Response Services (DRS)
of the
Christian Reformed World Relief Committee (CRWRC)**

CRWRC and its Disaster Response Services are ministries of the Christian Reformed Church in North America. The church is headquartered at 2850 Kalamazoo Avenue SE, Grand Rapids, Michigan 49560. A Canadian office is located in Burlington, Ontario.

Disaster response is centrally administered out of the Grand Rapids office, from which volunteers are assigned to service at disaster sites. Regional area managers (also volunteers)--located throughout North America--recruit and support volunteers, represent CRWRC at local VOAD, Interfaith or other meetings, and provide leadership for churches when local disasters occur.

CRWRC's disaster response concentrates on the long-term recovery period, although in times of catastrophic disaster the organization does provide clean-up and other short-term services.

These are the services CRWRC's volunteer-based system provides:

- 1) Advocacy - Wherein trained volunteers meet the survivors of disasters one-on-one, and serve as listeners, supporters and coordinators of needed services to them. Frequently, advocacy services are provided on referral from the American Red Cross.
- 2) Needs assessment - Through which trained volunteers assist an Interfaith or, in the absence of one, another community organization to determine the nature and extent of continuing disaster-related need in a community. Volunteers use specially developed forms to interview households in neighborhoods struck by disaster, then compile information through a computer database program in such a way that it identifies priority needs in categories helpful to the Interfaith;
- 3) Construction - In which volunteers skilled in the construction trades and their screened helpers are assigned to rebuild homes or do major and minor repairs at the direction of an Interfaith or, in the absence of one, another community organization.

CRWRC's response system depends on volunteer "managers" for supervision and training of line workers, whether in advocacy, needs assessment and construction. These managers are initially screened for administrative and supervisory potential. Then they are given special training upon entry into the manager group and annual supplementary training thereafter.

As "One Body in Christ" CRWRC participates on the Church World Services Disaster Response Committee at the national level to coordinate and cooperate for the benefit of the the survivors of disaster to the glory of God.

We believe the benefit of a coordinated response to those in need is greater than the sum of the response of each of its individual congregations. When major disaster strikes, we encourage local churches to join with other churches and religious groups in the community to plan a coordinated interfaith disaster response program.

Arrangements for assistance from CRWRC-DRS can be made by calling:

*Administrator, Disaster and Volunteer Services
Christian Reformed World Relief Committee
2850 Kalamazoo Avenue SE, Grand Rapids MI 49560
Phone: 616-246-0738 Fax: 616-246-0834*