

Dispatch Information

- Type of incident and exact location
- Hazards at the scene (i.e. Fire, Electrical Wires, Hazardous Materials, etc.)
- Number of Patients involved.
- What other agencies were notified (i.e. Fire Rescue, Police, etc.)
- What roads have safe and easy access and egress.

Supervisor (EMS and Nursing)

- Notified Immediately
- Fire Rescue, C P S., and C.U C requested to respond as needed
- Northside ambulance immediately notified to begin responding either to G T. Hospital or the scene of the incident.
- Emergency personnel call-in list should be initiated at this time if appropriate



Rescuer #1: Command Officer

Does a quick walk through of the scene looking for **hazards**, number and severity of patients, and extrication needs.

Notify casualty of your:

- Exact location and type of incident
- Any hazards to the scene
- Estimated number of patients
- Location of Staging and Triage area

Request for backup personnel as needed

Arrival at the scene of first Ambulance

- Park ambulance at a safe, well lit area away from any **hazards**. Ensure easy access and egress of Ambulance.

Rescuer #2: Triage Officer

Begins rapid triage at scene of incident (**does NOT initiate any patient treatment**)
Groups patients as follows:

Deceased BLACK
Immediate: RED
Delayed: YELLOW
Hold: GREEN

Tags (attached to wrist or ankle). Information to be written on tags:

- * Initial rapid assessment findings
- * Assigned patient number



Rescuer #3: Transportation Officer

- Assigned to coordinating the incoming units and the evacuation of patients

- Ensures Ambulances are parked in a manner for *easy* access (all keys should be left in the parked ambulances)

- Will keep a patient log indicating:
 - * Patient number
 - * Severity of patient
 - * Treatment done for patient
 - * Time
 - * Transporting unit number and crew

Arrival of Second Ambulance

- Strategically park Ambulance near staging and triage area not obstructing roadways access and egress

- Partners will split up



Rescuer #4 and all other Rescue Personnel

REPORT TO THE COMMAND OFFICER IMMEDIATELY FOR ASSIGNMENT

(Avoid free-lance treatment of patients)

COMMAND OFFICER

- ◆ This post will be filled by a member of the First Ambulance until a Supervisor arrives.
- ◆ Oversees the entire operation.
- ◆ Assigns transportation, treatment, and triage officers. **Also assigns all incoming personnel to specific responsibilities.*
- ◆ Sets up temporary morgue.
- ◆ Should maintain a headcount of patients and investigate to find out the exact number of people involved. **Initiate search and rescue if needed.*
- ◆ Keeps treatment areas supplied. **Orders refreshments, meals, and bathrooms as needed.*



TRIAGE OFFICER

- ♦ Rapidly assesses, numbers, and tags patients. **Triage officer may utilize personnel by discretion (i.e. assign additional personnel to assist with rapid triage.)*
- ♦ Supervises personnel that have been assigned by Command to field treatment and transport of patients to treatment area.
- ♦ Evaluates resources required for patient treatment and reports those needs to Command.
- ♦ Periodically updates Command as to the situation in the field.
- ♦ When all patients have been triaged and transported to treatment area, Triage Officer will notify Command and will be reassigned.



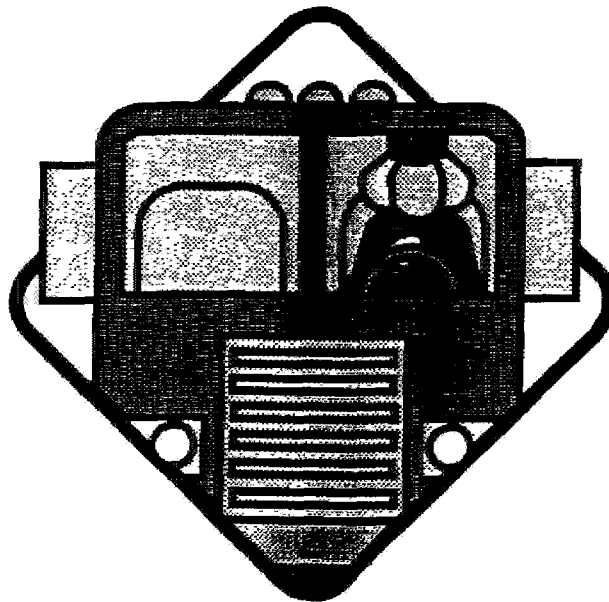
TREATMENT OFFICER

- ◆ Organizes triage/treatment area. (Clearly marks treatment areas for “Immediate”, “Delayed”, and “Hold”, treatment areas.)
- ◆ Evaluate resources required for patient treatment and report those needs to Command.
- ◆ Designates and supervises personnel that have been assigned to triage/treatment area by Command.
- ◆ Decides the patient order for transportation to the hospital.
- ◆ Updates Command periodically on triage/treatment area’s status.

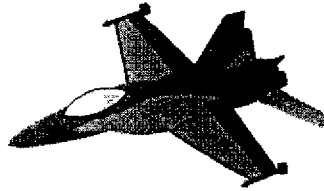


TRANSPORTATION OFFICER

- ◆ Coordinates incoming emergency units and the evacuation of patients to the hospital.
- ◆ Ensure easy access and egress of Ambulances. **Liaise with Police Officers to block streets and ensures that the roads remain open and unobstructed.*
- ◆ Keeps written patient log which includes: patient number, severity of patient, treatment of patient, time, transporting unit number and crew.
- ◆ Updates Command periodically on the number of patients transported and the availability of Ambulances.
- ◆ Transportation Officer should remain aware of fuel status for all Ambulances. He should also consider converting other vehicles into emergency transport vehicles.



UNIVERSAL COORDINATED TIME




Local Time	UTC
12:00 AM	0500
1:00 AM	0600
2:00 AM	0700
3:00 AM	0800
4:00 AM	0900
5:00 AM	1000
6:00 AM	1100
7:00 AM	1200
8:00 AM	1300
9:00 AM	1400
10:00 AM	1500
11:00 AM	1600
12:00 PM	1700
1:00 PM	1800
2:00 PM	1900
3:00 PM	2000
4:00 PM	2100
5:00 PM	2200
6:00 PM	2300
7:00 PM	0000
8:00 PM	0100
9:00 PM	0200
10:00 PM	0300
11:00 PM	0400

SIDE 1 – Disaster Tag

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DISASTER TAG

NAME _____

AGE _____

SEX _____

ADDRESS, OTHER IDENTIFICATION, INFORMATION _____



LIST MAJOR INJURIES

Respiratory _____

Shock _____

1. Bleeding _____

2. Burns _____

3. Fracture _____

HOSPITAL SENT TO _____

TIME _____

AMBULANCE AGENCY I.D. _____

1 2 3 0

DISPATCH SECURITY

TIME	RECORD ALL DIAGNOSIS AND TREATMENT				
PULSE	PAIN	VIB	TEMP	BP	O ₂

TREATMENT RECORD

USE OTHER SIDE FOR ADDITIONAL RECORDS

P-0	DECEASED
P-1	IMMEDIATE
P-2	DELAYED
P-3	HOLD

SIDE 2 – Disaster Tag

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TREATMENT RECORD	
TIME	RECORD ALL DIAGNOSIS AND TREATMENT
P-0	DECEASED Exposed Non-suspected
P-1	IMMEDIATE Airway-respiratory, cardiac problems uncontrolled hemorrhage, open chest/abdomen severe head injury, shock, burns or medical
P-2	DELAYED Spinal cord injury, multiple-misc fractures moderate burns, uncomplicated head injury
P-3	HOLD All minor & uncomplicated fractures, wounds, other injuries, burns & psychological problems

Submitted by: Ella Conolly
Date: 25/09/97