

INTRODUCTION

Riley County, Kansas can be affected by a multitude of disasters, both natural and technological. These range from fires which happen with some regularity to tornadoes which are seasonal to hazardous materials spills which happen irregularly and can be catastrophic.

Many agencies on both the city and county level have responsibilities in dealing with emergencies. The Riley County Fire Department, Manhattan Fire Department, Riley County Police Department and Riley County Ambulance have emergency functions as part of their standard operations. Other City and County departments such as Public Works can add functions in an emergency so that the effects of the disaster are made less severe or so that normal functions are returned as soon as possible.

In formulating this disaster plan it was essential that the types of disasters that could affect Manhattan are included. In order to accurately assess the nature and extent of these emergencies a Hazards Analysis was undertaken. This included reviewing historical records as well as a physical inventory.

The second step, once the potential disasters were outlined, was to assess the required capabilities needed to deal with these disasters. This was assessed through questionnaires and follow-up interviews. Various groups were questioned about their normal operations and their

responsibilities in a disaster. Each group was asked about other groups that they worked with. If these groups had not been previously contacted, they were added to the list. This ensured that all of the effected groups would be included in the plan.

From these assessed capabilities and roles an emergency plan was developed. The departments and groups were assigned in reference to their capabilities to the various functions. The document was then sent to the groups tasked in the plan for review and comment. These comments resulted in changes so that the plan would be more accurate and workable.

The telephone lists that are part of the plan must be updated on a regular basis. A 60 or 90 day interval is recommended. It is essential that these telephone lists be kept up to date so that connections can be made during an actual disaster.

Table top exercises or drills are recommended in order to test the plan. These can be quite effective in determining if the plan is useable in an actual emergency. More importantly, after these drills a critique of the performance of those involved is required. In .PA this way it is possible to assess the effectiveness of the plan and it can be modified in a timely manner.

SIGNATURES OF CONCURRENCE TO THE RILEY COUNTY/MUNICIPAL/
UNIVERSITY EMERGENCY OPERATIONS PLAN

Division of Emergency
Preparedness--The Adjutant
General's Department

Mayor of Manhattan

Mahlon G. Weed (Date)
Deputy Director
Division of Emergency
Preparedness

Mayor of Ogden

Riley County Commissioners

Mayor of Randolph

Chairman, Board of
Commissioners
Rosalys Rieger (Date)

Mayor of Riley

County Commissioner
Marjorie J. Morse (Date)

Manhattan City Clerk

County Commissioner
Darrell Westervelt (Date)

Riley County Clerk

Riley County Emergency
Preparedness Director

Del Petty (Date)

Army Corps of Engineers

Kansas State University

St. Mary's Hospital

Riley County Ambulance Service

U.S.D.

Mayor of Leondardville

Superintendent

Riley County Noxious
Weed Dept.

Riley County Police Department

Manhattan Fire Dept.

Riley County Public Works Dept.

Kansas State Parks
Authority

Manhattan Public Works Dept.

Manhattan Parks Dept.

Red Cross

Kansas Dept. of Health
and Environment

Riley County Humane Society

Kansas Fish and Game
Commission

Kansas National Guard

Manhattan City Manager

REACT

Manhattan Weather Watch

Riley County/Manhattan
Health Dept.

Riley County Highway
Dept.

DEBRIS AND TIMBER REMOVAL AND DISPOSAL

Debris and Timber Removal may be needed in the aftermath of a tornado, severe storm, or in the event of a hazardous materials incident. If the debris is the result of a tornado or severe storm it can be handled in the same manner as other debris. If the debris is from a hazardous materials incident it must be handled in a sensitive manner. In this case the Public Works Department will act under the guideline of the Kansas Department of Health and Environment.

CLEANUP OF DEBRIS

PRIMARY RESPONSIBILITY

*City and County Public Works Departments

If hazardous materials are involved--

Provide assistance to the shipper in cleanup operations.

Act under the guidance of the Kansas Department of Health and Environment.

If non-hazardous materials are involved--

Dispose of in usual, approved manner.

SUPPORT GROUPS

*Fire Department

Assist in coordination of cleanup operations.

Riley County Police Department

Assist in coordination of cleanup operations.

DISPOSAL OF DEBRIS

PRIMARY RESPONSIBILITY

*Emergency Preparedness Coordinator

Cooperate with the Kansas Department of Health and Environment for disposal of hazardous materials and waste.

SUPPORT GROUPS

*Riley County Police Department

DISPOSAL OF DEBRIS CONT'D

SUPPORT GROUPS

Maintain traffic control.

Assist in disposal.

*City and County Public Works Departments

Supply equipment and manpower as needed.

EMERGENCY MASS CARE

Emergency Mass Care may be needed in response to many emergencies such as: extensive fires, tornadoes, snow storms, and emergencies requiring evacuation of areas. Prior to the actual need a plan must be formulated designating various sites as mass care sites. These can include: church halls, schools, and public building. In choosing sites look at access, kitchen and restroom facilities, facilities for sleeping, etc. The Red Cross will have primary responsibility in designating these places. In the event that mass care is needed the Red Cross will be in charge of operation. Prior to use of any facility an agreement must be made between the owners, governmental entities and the Red Cross.

Riley County Police Department will notify the Red Cross when mass care is needed. They will inform them of the location and approximate number of persons affected. The Red Cross will determine the location(s) that will be used. The Red Cross will then notify the owners that the area is needed. The Red Cross will notify the Riley County Police Department of the location of the shelter. The location will be broadcast via radio and television.

The Red Cross will be in charge of the actual operation of the shelter.

The Red Cross in conjunction with the Riley County Police Department will determine when the shelter will cease operation.

EMERGENCY MEDICAL SERVICES

PRIMARY RESPONSIBILITY

*Riley County Ambulance Service

Direct triage.

Coordinate efforts with hospitals.

Provide emergency care.

SUPPORT GROUPS

*Riley County Police Department

Assist as directed by the Riley County Ambulance Service.

*Red Cross

Coordinate triage with Riley County Ambulance Service and provide medical supplies.

EVACUATION

PRIMARY RESPONSIBILITY

*Riley County Police Department

Coordinate evacuation operations.

Provide notification to citizens of impending evacuation.

Provide evacuation information to news media.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist in evacuation operations.

EVACUATION CONT'D

SUPPORT GROUPS

Provide notification of evacuation to citizens through means available, including door-to-door warning by volunteers, public address system, etc.

*Riley County Ambulance Service

Provide evacuation when needed according to established priorities.

Coordinate efforts with hospitals and nursing homes, as needed.

Coordinate removal of patient records and medicines at time of patient evacuation.

*Fire Department

Assist in evacuation.

*Superintendent of Schools

Provide buses for transportation of evacuees.

Notify schools that may need to be evacuated.

Provide school buildings to be used as shelters for displaced persons.

*Red Cross

Set up shelters for displaced persons.

*News Media

Transmit evacuation information as directed by Riley County Police Dept.

ESTABLISH SHELTERS

PRIMARY RESPONSIBILITY

*Red Cross

Notify owners of shelters that they will be used.

Activate shelters.

Provide staffing for shelters.

SUPPORT GROUPS

*Riley County Police Department

Coordinate with Red Cross to establish shelters.

Notify Red Cross of the number of persons to be housed and duration.

*News Media

Notify public of location of shelters.

EVACUATION AND TRANSPORTATION

Evacuation and transportation is needed in many situations such as major fires or in the aftermath of a tornado. It is often a reaction to an emergency that leaves an area uninhabitable either temporarily or permanently. Evacuation can be used as a preventative measure in order to protect the inhabitants of an area.

The Riley County Police Department will have the primary responsibility in an evacuation. They will decide when to activate an evacuation and the extent of the evacuation.

EVACUATION

PRIMARY RESPONSIBILITY

*Riley County Police Department

Coordinate evacuation operations.

Provide notification to citizens of impending evacuation.

Supply security to the evacuated areas.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist in evacuation operations.

Provide notification of evacuation to citizens through means available, including door-to-door warning by volunteers, public address system, etc.

Provide evacuation information to news media.

*Riley County Ambulance Service

Provide evacuation when needed according to established priorities.

Coordinate efforts with hospitals and nursing homes, as needed.

Coordinate removal of patient records and medicines at time of patient evacuation.

*Fire Department

Assist in evacuation.

*Superintendent of Schools

Provide buses for transportation of evacuees.

EVACUATION CONT'D

SUPPORT GROUPS

Notify schools that may need to be evacuated.

Provide school buildings to be used as shelters for displaced persons.

*Red Cross

Establish shelters for displaced persons.

*Riley County Humane Society

If evacuation is of sufficient duration to warrant, the Humane Society will be charged with the task of providing food and water to animals left in the evacuated areas.

FIRE SERVICES

Fires happen with regularity in Riley County. Most fires are routine calls involving the Manhattan Fire Department or Riley County Rural Fire Departments and the Riley County Police Department. At times, a fire may become major--a catastrophic occurrence. Grass fires can cover large areas very quickly affecting both humans and animals causing extensive damage. Fires resulting from hazardous materials must be handled in a sensitive manner due to the nature of the substances.

ALERT THE FOLLOWING

- *Riley County Police Dept. (if call is received by another department)
- *Manhattan Fire Dept. (if in Manhattan or Manhattan Township)
- *Riley County Rural Fire Departments (if applicable)
- *Riley County Emergency Preparedness Coordinator

ESTABLISH ON-SCENE COMMAND POST

PRIMARY RESPONSIBILITY

- *Riley County Police Department

Provide communications to all agencies.

Establish on-scene command post in specially equipped communications van.

SUPPORT GROUPS

- *First vehicle on-scene with communications capabilities will become temporary Command Post.

FIRE SUPPRESSION AND PREVENTION

PRIMARY RESPONSIBILITY

- *Fire Department

Responsible for fire control.

SUPPORT GROUPS

- *Riley County Police Department

Assist Fire Department.

FIRE SUPPRESSION AND PREVENTION CONT'D

SUPPORT GROUPS

*County and City Public Works Departments

Transport water to the site if needed.

Assist in evacuation and crowd control.

*National Guard

Can supply manpower and equipment.

PUBLIC SAFETY

PRIMARY RESPONSIBILITY

*Riley County Police Department

Relay information to Emergency Operating Center.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist in collection of data at scene.

Coordinate information from volunteers.

Coordinate information from professionals.

*Riley County Ambulance Service

Supervise triage.

Designate and utilize temporary morgue.

*REACT

Assist as directed by Riley County Police
Department.

COMMUNICATIONS

PRIMARY RESPONSIBILITY

*Riley County Police Department

Communicate with other law enforcement agencies and Kansas Highway Patrol.

Provide communications to Emergency Operating Center from On-Scene Command Post and vice versa.

Provide communications to local agencies and volunteer groups.

Provide other communications as needed.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Provide communication to Kansas Division of Emergency Preparedness.

Provide other communication as needed.

*Riley County Ambulance

Provide communications to hospitals and Police Departments concerning victims.

*County and City Public Works Departments

Provide information on roads and equipment as requested.

*Fire Department

Provide communications for coordination of fire operations.

COMMUNICATIONS CONT'D

SUPPORT GROUPS

Communicate with other fire departments to request aid as needed.

*REACT

Assist other departments as needed.

TRAFFIC CONTROL

PRIMARY RESPONSIBILITY

*Riley County Police Department

Provide traffic control, regulation.

Secure the area.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist with traffic control.

Coordinate with Police Department when rerouting of traffic is needed.

Provide volunteer manpower to help secure the scene, if needed.

*County and City Public Works Departments

Provide traffic signs and barricades.

*REACT

Assist as requested.

EVACUATION

PRIMARY RESPONSIBILITY

*Riley County Police Department

Coordinate evacuation operations.

Provide notification to citizens of impending evacuation.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist in evacuation operations.

Provide notification of evacuation to citizens through means available, including door-to-door warning by volunteers, public address system, etc.

Provide evacuation information to news media.

*Riley County Ambulance Service

Provide evacuation when needed according to established priorities.

Coordinate efforts with hospitals and nursing homes, as needed.

Coordinate removal of patient records and medicines at time of patient evacuation.

*Fire Department

Assist in evacuation.

*Superintendent of Schools

Provide buses for transportation of evacuees.

Notify schools that may need to be evacuated.

EVACUATION CONT'D

SUPPORT GROUPS

Provide school buildings to be used as shelters for displaced persons.

*Red Cross

Set up shelters for displaced persons.

*News Media

Transmit evacuation information as directed by the Riley County Police Department.

EMERGENCY MEDICAL SERVICES

PRIMARY RESPONSIBILITY

*Riley County Ambulance Service

Direct triage.

Coordinate efforts with hospitals.

Provide emergency care.

SUPPORT GROUPS

*Riley County Police Department

Assist as needed.

*Red Cross

Provide nursing care and medical supplies in shelters.

PUBLIC INFORMATION

PRIMARY RESPONSIBILITY

*Manhattan Fire Department

Provide information to news media, including radio, TV, Cable TV, and newspapers.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist in providing information.

FLOODS

Floods can happen suddenly, the result of large amounts of rain or the failure of a dam. They can also result from the saturation of the land due to long periods of rain or melting snow. The best means of protection from floods is prevention. Preventative measures can include the enactment of flood plain zoning which limits development in the flood plain.

A flood may require Evacuation, Search and Rescue, and Sheltering of Displaced Persons. Riley County Police Department will have the primary responsibility in the event of a flood.

ALERT THE FOLLOWING: (Phone numbers in Table 1)

*Riley County Police Department (if call is received by another dept.)

*Manhattan Fire Department (if in Manhattan or Manhattan Township)

*Riley County Emergency Preparedness Coordinator

ESTABLISH ON-SCENE COMMAND POST

PRIMARY RESPONSIBILITY

*Riley County Police Department

Provide communications to all agencies.

SUPPORT GROUPS

First vehicle on the scene with communications capabilities will become temporary Command Post until permanent Command Post is established.

COMMUNICATIONS

PRIMARY RESPONSIBILITY

*Riley County Police Department

Communicate with other law enforcement agencies and Kansas Highway Patrol.

Provide communications to Emergency Operating Center from On-Scene Command Post and vice versa.

Provide communications to local agencies and volunteer groups.

COMMUNICATIONS CONT'D

PRIMARY RESPONSIBILITY

Provide other communications as needed.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Provide communications to Kansas Division of Emergency Preparedness.

Provide other communication as needed.

*Riley County Ambulance Service

Provide communications to hospitals and Police Departments concerning victims.

Notify nursing homes as needed.

*County and City Public Works Departments

Provide information on roads and equipment.

*Fire Department

Provide communication for coordination of fire operations.

Communicate with other Fire Departments to request aid as needed.

*REACT

Assist other departments as needed.

EMERGENCY MEDICAL SERVICES

PRIMARY RESPONSIBILITY

*Riley County Ambulance Service

EMERGENCY MEDICAL SERVICES CONT'D

PRIMARY RESPONSIBILITY

Direct triage.

Coordinate efforts with hospitals.

Provide emergency care.

*Riley County Police Department

Assist as directed by Riley County Ambulance Service.

*Red Cross

Coordinate triage with Riley County Ambulance Service and provide medical supplies.

EVACUATION

PRIMARY RESPONSIBILITIES

*Riley County Police Department

Coordinate evacuation operations.

Provide notification to citizens of impending evacuation.

Provide evacuation information to News Media.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist in evacuation operations.

Provide notification of evacuation to citizens through means available, including door-to-door warning by volunteers, public address system, etc.

EVACUATION CONT'D

SUPPORT GROUPS

*Riley County Ambulance Service

Provide evacuation when needed according to established priorities.

Coordinate efforts with hospitals and nursing homes, as needed.

Coordinate removal of patient records and medicines at time of patient evacuation.

*Fire Department

Assist in evacuation.

*Superintendent of Schools

Provide buses for transportation of evacuees.

Notify schools that may need to be evacuated.

Provide school buildings to be used as shelters for displaced persons.

*Red Cross

Set up shelters for displaced persons.

*News Media

Transmit evacuation information as directed by the Riley County Police Department.

WEATHER INFORMATION

PRIMARY RESPONSIBILITY

*Emergency Preparedness Coordinator

WEATHER INFORMATION CONT'D

PRIMARY RESPONSIBILITY

Monitor NOAA Weather Radio.

Contact Weather Bureau for updated information and relay to On-Scene Command Post.

SUPPORT GROUPS

*Riley County Police Department

Assist in securing weather information.

*Manhattan Weather Watch

Collect weather information and relay to On-Scene Command Post.

*KSU Physical Plant

Sound alert as directed.

*Corps of Engineers

Notify persons in park area.

Relay weather information to Command Post.

*Kansas State Parks Authority

Notify persons in park area.

Relay weather information to Command Post.

SEARCH AND RESCUE

PRIMARY RESPONSIBILITY

*Emergency Preparedness Coordinator

Coordinate search for victims.

SEARCH AND RESCUE CONT'D

SUPPORT GROUPS

*Riley County Ambulance

Assist in rescue operations.

*Riley County Police Department

Assist in coordination of search.

*Fire Department

Provide equipment as needed for rescue procedures.

PUBLIC INFORMATION

PRIMARY RESPONSIBILITY

*Riley County Police Department

Provide information to news media, including radio, TV, Cable TV, and newspapers.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist in providing information to Riley County Police Department.

*Fire Department

Assist in providing information to Riley County Police Department.

TRAFFIC CONTROL

PRIMARY RESPONSIBILITY

*Riley County Police Department

TRAFFIC CONTROL CONT'D

PRIMARY RESPONSIBILITY

Provide traffic control, regulations, and rerouting of affected area and for evacuation.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist with traffic control.

Coordinate with Police Dept. when rerouting of traffic is needed.

Provide volunteer manpower to help secure the scene, if needed.

*County and City Public Works Departments

Provide traffic signs and barricades.

CLEANUP OF DEBRIS

PRIMARY RESPONSIBILITY

*City and County Public Works Departments

Dispose of debris in a safe and approved manner.

Act under the guidance of the Kansas Department of Health and Environment.

*Fire Department

Assist in cleanup operations.

*Riley County Police Department

Assist in cleanup operations.

DISPOSAL OF DEBRIS

PRIMARY RESPONSIBILITY

*Emergency Preparedness Coordinator

Cooperate with the Kansas Department of Health and Environment for disposal of hazardous materials and waste.

SUPPORT GROUPS

*Riley County Police Department

Maintain traffic control.

Assist in disposal.

*City and County Public Works Departments

Assist in disposal.

HAZARDOUS MATERIALS INCIDENTS

Any city or rural area may be exposed to danger in an accident involving transportation of hazardous materials. This includes materials transported by rail, highway, waterways, pipelines and airways. These accidents fall into the categories of toxic release, explosion, acute fire, and corrosion. To offset and handle these dangers, governmental bodies must be able to respond quickly and efficiently in the event of an accident/incident.

Riley County, Kansas has formulated a contingency plan for dealing with transportation of hazardous materials incidents/accidents. This plan involves many agencies, both public and private. Therefore, the cooperation of all involved is very important for the success of the plan. The Riley County Department of Emergency Preparedness will serve as the lead agency in the event of an emergency. As each emergency differs and the response needed differs, the Emergency Preparedness Coordinator may want to designate another agency as the lead agency.

The plan is divided into sections. The call reporting an incident/accident will normally be received by the 911 center. The 911 operator will gather pertinent information and alert the needed agencies. As soon as the first vehicle with communications capabilities arrives on the scene this vehicle will become the On-

Scene Command Post and the agency involved will become the lead agency until the Emergency Preparedness Coordinator arrives. The lead agency will determine what agencies need to be notified and see to their notification. The On-Scene Coordinator will report to the proper authority and keep them informed. Support agencies will be utilized as the situation warrants.

In the following sections are actions that should be taken in order to deal with a transportation of hazardous material incident/accident. The tasks are to be considered guidelines and not a definitive list of tasks and agencies. Due to the unpredictable nature of incidents/accidents duties and agencies may be rearranged and supplemented.

The On-Scene Coordinator in conjunction with public officials will determine when to activate the Emergency Operating Center and notify the proper persons. A State of Local Disaster Emergency will be declared by the County Commissioners or by the mayor of the city involved on the recommendation of the On-Scene Coordinator.

INITIAL RESPONSE

Calls related to a hazardous materials incident will normally be received by the Riley County Police Department Communications Center. If possible the following information should be obtained: (*most important information); other information may be gathered by On-Scene Coordinator.

- *a. Caller's name, address, and phone number from which call is being made.
- *b. Location or address of the hazardous materials incident.
- c. Name of shipper of materials.
- d. Type of substance or material, if known.
- *e. Any visible leak--liquid or gas.
- f. Time of occurrence.
- g. Estimated number of injuries or deaths (if applicable).
- h. Property damaged or destroyed (if applicable).
- i. Source of caller's information.

911 OPERATOR WILL ALERT THE FOLLOWING: (Phone numbers in Table 1)

*Riley County Police Department (if call is received by another dept.)

911 OPERATOR WILL ALERT THE FOLLOWING: CONT'D

*Manhattan Fire Department (if in Manhattan or Manhattan Township)

*Riley County Rural Fire Departments (if applicable)

*See Tables 1 and 3 for list of other agencies that may be needed as directed by the On-Scene Coordinator.

ESTABLISH ON-SCENE COMMAND POST

PRIMARY RESPONSIBILITY

*Riley County Police Department

Provide communication to all agencies.

SUPPORT GROUPS

First vehicle on the scene with communications capabilities will become temporary Command Post until permanent Command Post is established.

FIRE SUPPRESSION AND PREVENTION

PRIMARY RESPONSIBILITY

*Fire Department

Responsible for fire control.

SUPPORT GROUPS

*Riley County Police Department

Assist Fire Department.

Crowd control and evacuation.

FIRE SUPPRESSION AND PREVENTION CONT'D

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist Fire Department.

*County and City Public Works Departments

Transport water to the site if needed.

Assist in evacuation and crowd control.

*County Noxious Weed Department

Provide information on pesticides.

*Manhattan Parks Department

Provide information on licensed pesticide applicators.

PUBLIC SAFETY

PRIMARY RESPONSIBILITY

*Riley County Police Department

Locate driver/conductor.

If not located--contact carrier to get information concerning the vehicle and material being transported.

Relay information to Emergency Operating Center.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist in collection of data at scene.

Coordinate information from volunteers.

PUBLIC SAFETY CONT'D

SUPPORT GROUPS

Coordinate information from professionals.

*Riley County Ambulance

Supervise triage--designate and utilize temporary morgue.

*REACT

Assist as directed.

SEARCH AND RESCUE

PRIMARY RESPONSIBILITY

*Emergency Preparedness Coordinator

Coordinate search for victims.

SUPPORT GROUPS

*Riley County Ambulance Service

Assist in rescue operations.

*Riley County Police Department

Assist in coordination of search.

*Fire Department

Provide warning of danger to rescue personnel.

Provide equipment as needed for rescue procedures.

Assist with coordination of search.

*Red Cross

Assist in search and rescue operations.

SEARCH AND RESCUE CONT'D

SUPPORT GROUPS

*REACT

Assist in search and rescue operations.

COMMUNICATIONS

PRIMARY RESPONSIBILITY

*Riley County Police Department

Communicate with other law enforcement agencies and Kansas Highway Patrol.

Provide communication to Emergency Operating Center from On-Scene Command Post and vice versa.

Provide communications to local agencies and volunteer groups.

Provide other communication as needed.

*Emergency Preparedness Coordinator

Provide communications to Kansas Division of Emergency Preparedness.

Provide other communications as needed.

*Riley County Ambulance

Provide communication to hospitals and Police Departments concerning victims.

*County and City Public Works Departments

Provide information on roads and equipment as needed.

COMMUNICATIONS CONT'D

PRIMARY RESPONSIBILITY

*Fire Department

Provide communications for coordination of fire operations.

Communicate with other fire departments to request aid as needed.

*REACT

Assist other departments as needed.

TRAFFIC CONTROL

PRIMARY RESPONSIBILITY

*Riley County Police Department

Provide traffic control, regulation, and rerouting.

Secure the area.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist with traffic control.

Coordinate with Police Dept. when rerouting of traffic is needed.

Determine other possible routes through information secured by volunteer aerial observers.

Provide volunteer manpower to help secure the scene, if needed.

TRAFFIC CONTROL CONT'D

SUPPORT GROUPS

*County and City Public Works Departments

Provide traffic signs and barricades.

EVACUATION

PRIMARY RESPONSIBILITY

*Riley County Police Department

Coordinate evacuation operations.

Provide notification to citizens of impending evacuation.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist in evacuation operations.

Provide notification of evacuation to citizens through means available, including door-to-door warning by volunteers, public address system, etc.

Provide evacuation information to news media.

*Riley County Ambulance Service

Provide evacuation when needed according to established priorities.

Coordinate efforts with hospitals and nursing homes, as needed.

Coordinate removal of patient records and medicines at time of patient evacuation.

EVACUATION CONT'D

SUPPORT GROUPS

*Fire Department

Assist in evacuation.

*Superintendent of Schools

Provide buses for transportation of evacuees.

Notify schools that may need to be evacuated.

Provide school buildings to be used as shelters for displaced persons.

*Red Cross

Set up shelters for displaced persons.

*News Media

Transmit evacuation information as directed by the Riley County Police Department.

*Corps of Engineers

Notify persons in park area of evacuation.

*Kansas State Parks Department

Notify persons in park area of evacuation.

EMERGENCY MEDICAL SERVICES

PRIMARY RESPONSIBILITY

*Riley County Ambulance Service

Direct triage.

Coordinate efforts with hospitals.

Provide emergency care.

EMERGENCY MEDICAL SERVICES CONT'D

SUPPORT GROUPS

*Riley County Police Department

Assist as needed.

*Red Cross

Provide triage and medical supplies.

HAZARDOUS MATERIAL CONTROL--SPILL CONTAINMENT

PRIMARY RESPONSIBILITY

*County and City Public Works Departments

Contain spill at the scene through the use of heavy equipment.

Maintain list of equipment operators.

*Fire Department

Coordinate containment and provide direction.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Coordinate information from volunteers and professionals.

Notify the necessary supporting resources.

Assist in containment.

*Riley County Police Department

Assist in providing notification to the needed resources.

Assist in containment as directed by lead agency.

HAZARDOUS MATERIAL CONTROL--RADIOLOGICAL MONITORING

PRIMARY RESPONSIBILITY

*Kansas Department of Health and Environment

Provide equipment and personnel.

Conduct monitoring.

Relay results to Riley County Police Department.

*Riley County Police Department

Assist in providing equipment and personnel.

*Fire Department

Assist in providing equipment and personnel.

*Kansas Highway Patrol

Assist in providing equipment and personnel.

WEATHER INFORMATION

PRIMARY RESPONSIBILITY

*Emergency Preparedness Coordinator

Monitor NOAA Weather radio.

Contact Weather Bureau for updated information and relay to On-Scene Command Post.

SUPPORT GROUPS

*Riley County Police Department

Assist in security weather information.

*Manhattan Weather Watch

Collect weather information and relay to On-Scene Command Post.

PUBLIC INFORMATION

PRIMARY RESPONSIBILITY

*Riley County Police Department

Provide information to news media, including radio, TV, Cable TV, and newspaper.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist in providing information.

*Fire Department

Assist in providing information.

POLLUTION OF STREAMS AND STORM SEWERS

PRIMARY RESPONSIBILITY

*City and County Public Works Departments

Notify proper authorities.

Coordinate pollution control efforts.

Supply machinery and manpower to be used to control pollution.

Close any water mains necessary to prevent contamination of the water supply.

Retain necessary service to the Fire Department when mains are closed, by reopening or rerouting the water supply.

Restore water service to the hazardous materials incident area as soon as possible.

POLLUTION OF STREAMS AND STORM SEWERS CONT'D

PRIMARY RESPONSIBILITY

Coordinate efforts in the restoration of essential utilities at the hazardous materials incident scene.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Provide notification to proper authorities of possible pollution.

Assist in coordination of observation of runoff and potential pollution.

*Riley County--Manhattan Health Department

Monitor the potential impact of the runoff of polluted water.

Perform water quality inspections.

*Fire Department

Assist in notification to the proper authorities of possible pollution.

Assist in controlling the spread of polluted water.

*Riley County Police Department

Assist in notification to the proper authorities of possible pollution.

*Kansas Fish and Game Commission

Monitor effects of pollution on fish and game.

*Kansas Department of Health and Environment

Provide monitoring of the site.

CLEANUP OF DEBRIS

PRIMARY RESPONSIBILITY

*City and County Public Works Departments

Provide assistance to the shipper in cleanup operations.

Act under the guidance of the Kansas Department of Health and Environment.

SUPPORT GROUPS

*Fire Department

Assist in coordination of cleanup operations.

*Riley County Police Department

Assist in coordination of cleanup operations.

*Kansas Department of Health and Environment

Provide technical expertise.

DISPOSAL OF DEBRIS

PRIMARY RESPONSIBILITY

*Emergency Preparedness Coordinator

Cooperate with the Kansas Department of Health and Environment for disposal of hazardous materials and waste.

SUPPORT GROUPS

*Riley County Police Department

Maintain traffic control.

Assist in disposal.

DISPOSAL OF DEBRIS CONT'D

SUPPORT GROUPS

*City and County Public Works Departments

Assist in disposal.

*Kansas Department of Health and Environment

Provide technical expertise.

TERMINATION OF INCIDENT/ACCIDENT

PRIMARY RESPONSIBILITY

*Riley County Police Department

Guard affected area.

*Fire Department

Assist in checking for residue of hazardous materials and waste in conjunction with support groups.

*City and County Public Works Departments

Assist in removing debris to a state approved disposal site.

*Emergency Preparedness Coordinator

Complete information for the Kansas Division of Emergency Preparedness, Radiological Systems Management (RADIAC).

AFTER AREA IS DECLARED SAFE

PRIMARY RESPONSIBILITY

*Riley County Police Department

Determine when traffic is allowed to resume.

Determine when evacuees are allowed to return to homes and businesses.

SUPPORT GROUPS

*City Manager/Mayors/Chairman of the Riley County Commissioners

Make final public information release.

*Riley County--Manhattan Health Department

Final inspection of the site.

*Emergency Preparedness Coordinator

All participating agencies will furnish a narrative after action report to the Emergency Preparedness Coordinator concerning the actions of their department.

Summarize all activities in a final after action report and submit to the Kansas Division of Emergency Preparedness, Radiological Systems Management (RADIAC). Submit Form A (See Appendix) to RADIAC next working day.

SEARCH AND RESCUE

Search and Rescue may be needed in the aftermath of a disaster such as fire, flood, or tornado or could be needed in response to an isolated incident such as lost person, downed aircraft, or drowning.

In order to carry out this function, preplanning is necessary. It is necessary to establish liaison with neighboring jurisdictions, the Kansas Highway Patrol, and the local commander of the Kansas National Guard for the purpose of keeping current approved plans and to provide search, rescue, and evacuation mutual aid assistance. Plans should be made which include medical facilities. Local resources including manpowers, equipment, and radio clubs should be inventoried and kept up to date.

The Emergency Preparedness Coordinator will have the primary responsibility in a search and rescue operation. The Riley County Police Department may assume the lead role in the emergency and activate their specialized rescue squad as the situation warrants.

SEARCH AND RESCUE

PRIMARY RESPONSIBILITY

*Emergency Preparedness Coordinator

Coordinate search for victims.

SUPPORT GROUPS

*Riley County Ambulance

Assist in rescue operations.

Provide medical care as needed.

*Riley County Police Department

Assist in search operations.

Activate rescue squad as warranted.

*Fire Department

Provide equipment as needed for rescue procedures.

SEVERE WEATHER

Severe weather happens intermittently in Riley County. This includes severe thunderstorms, sleet, snow, and ice storms. In the case of severe weather it is important to warn citizens so that they may seek shelter and be better able to cope. Responses needed may include Search and Rescue, Emergency Medical Assistance, and Cleanup of Debris. The Riley County Police Department will assume the primary responsibility in alerting the public and organizing any response that may be needed.

INITIAL RESPONSE

Calls related to severe weather will come from the Police Network Hotline, Commercial Radio and Television and from the National Weather Service.

INFORMATION RECEIVED WILL INCLUDE:

Type of Storm
Speed and direction of storm
Precipitation--type, direction, and amount
Barometric readings
Expected duration of the storm

ALERT THE FOLLOWING

- *Riley County Police Department
- *Manhattan Fire Department
- *KSU Security
- *Riley County Emergency Preparedness Coordinator
- *Manhattan Weather Watch
- *Other counties and cities that may be affected
- *School districts affected

WEATHER INFORMATION

PRIMARY RESPONSIBILITY

- *Emergency Preparedness Coordinator

Monitor NOAA Weather radio.

WEATHER INFORMATION CONT'D

PRIMARY RESPONSIBILITY

Contact Weather Bureau for updated information and relay to On-Scene Command Post.

SUPPORT GROUPS

*Riley County Police Department

Assist in securing weather information.

*Manhattan Weather Watch

Collect weather information and relay to On-Scene Command Post.

SEARCH AND RESCUE

PRIMARY RESPONSIBILITY

*Emergency Preparedness Coordinator

Coordinate search for victims.

SUPPORT GROUPS

*Riley County Ambulance Service

Assist in rescue operations.

*Riley County Police Department

Assist in coordination of search.

Activate specialized rescue squad as the situation warrants.

*Fire Department

Provide equipment as needed for rescue procedures.

COMMUNICATIONS

PRIMARY RESPONSIBILITY

*Riley County Police Department

Communicate with other law enforcement agencies and Kansas Highway Patrol.

Provide communications to Emergency Operating Center from On-Scene Command Post and vice versa.

Provide communications to local agencies and volunteer groups.

Provide other communications as needed.

*Emergency Preparedness Coordinator

Provide communications to Kansas Division of Emergency Preparedness.

Provide other communication as needed.

*Riley County Ambulance Service

Provide communications to hospitals and Police Department concerning victims.

*County and City Public Works Departments

Provide information on roads and equipment as needed.

*Fire Department

Communicate with other fire departments to request aid as needed.

*REACT

Assist other departments as needed.

EMERGENCY MEDICAL SERVICES

PRIMARY RESPONSIBILITY

*Riley County Ambulance Service

Direct triage.

Coordinate efforts with hospitals.

Provide emergency care.

SUPPORT GROUPS

*Riley County Police Department

Assist as needed.

*Red Cross

Provide nursing care and medical supplies.

PUBLIC INFORMATION

PRIMARY RESPONSIBILITY

*Riley County Police Department

Provide information to news media, including radio,
TV, Cable TV, and newspaper.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist in providing information.

*Riley County Police Department

Assist in providing information.

*Fire Department

Assist in providing information.

CLEANUP OF DEBRIS

PRIMARY RESPONSIBILITY

*City and County Public Works

Provide assistance to the shipper in cleanup operations.

Act under the guidance of the Kansas Department of Health and Environment.

SUPPORT GROUPS

*Fire Department

Assist in coordination of cleanup operations

*Riley County Police Department

Assist in coordination of cleanup operations.

*Emergency Preparedness Coordinator

Cooperate with the Kansas Department of Health and Environment for disposal of hazardous materials and waste.

SUPPORT GROUPS

*Riley County Police Department

Maintain traffic control.

Assist in disposal.

*City and County Public Works Department

Assist in disposal.

AFTER AREA IS DECLARED SAFE

PRIMARY RESPONSIBILITY

*Riley County Police Department

Determine when traffic is allowed to resume.

Determine when evacuees are allowed to return to homes and businesses.

SUPPORT GROUPS

*City Manager/Mayors/Chairman of the Riley County Commissioners

Make final public information release.

*Riley County--Manhattan Health Department

Final inspection of site.

*Emergency Preparedness Coordinator

All participating agencies will furnish a narrative after action report to the Emergency Preparedness Coordinator concerning the actions of their department.

TORNADOES

Because tornadoes are somewhat more prevalent than other types of storms and happen with tremendous speed, they are being singled out from the severe weather category for separate treatment. The Riley County Police Department will have the primary responsibility in a tornado.

INITIAL RESPONSE

Information regarding tornadoes will come from the National Weather Service. A Tornado Watch is issued when tornadoes are expected and implies that thunderstorm activity, usually severe, is expected.

WHEN A WATCH IS PROCLAIMED, ALERT THE FOLLOWING:

*Riley County Police, who will alert the following:

Radio and Television Stations

Riley County Ambulance

Manhattan Weather Watch

*Manhattan Fire Department

*KSU Security

*Riley County Emergency Preparedness

*Superintendent of Schools

*McCall's

*Farm Bureau

Each alerted body will alert those in their jurisdiction.

WHEN A TORNADO HAS BEEN SIGHTED, ALERT THE SAME.

After receiving a report of impending danger,

- a. Proclaim a TAKE COVER.
- b. Direct sounding of local public warning system.

IF A TORNADO TOUCHES DOWN

ALERT THE FOLLOWING:

- *Riley County Police Department
- *Manhattan Fire Department
- *Riley County Rural Fire Department
- *Riley County Emergency Preparedness Coordinator

ESTABLISH ON-SCENE COMMAND POST

PRIMARY RESPONSIBILITY

- *Riley County Police Department
- Provide communications to all agencies.

SUPPORT GROUPS

- *First vehicle on scene with communications capabilities will become temporary Command Post.

FIRE SUPPRESSION AND PREVENTION

PRIMARY RESPONSIBILITY

- *Fire Department
- Responsible for fire control.

SUPPORT GROUPS

- *Riley County Police Department
- Assist Fire Department.
- Crowd control and evacuation.

FIRE SUPPRESSION AND PREVENTION CONT'D

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist Fire Department.

*County and City Public Works Departments

Transport water to the site if needed.

Assist in evacuation and crowd control.

*Utility companies

Disconnect utilities as needed to maintain safety.

SEARCH AND RESCUE

PRIMARY RESPONSIBILITY

*Emergency Preparedness Coordinator

Coordinate search for victims.

SUPPORT GROUPS

*Riley County Ambulance

Assist in rescue operations.

*Riley County Police Department

Assist in coordination of search.

Activate search squad as situation warrants.

*Fire Department

Provide equipment as needed for rescue procedures.

COMMUNICATIONS

PRIMARY RESPONSIBILITY

*Riley County Police Department

Communicate with other law enforcement agencies and Kansas Highway Patrol.

Provide communication to Emergency Operating Center from On-Scene Command Post and vice versa.

Provide communications to local agencies and volunteer groups.

Provide other communications as needed.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Provide communications to Kansas Division of Emergency Preparedness.

Provide other communications as needed.

*Riley County Ambulance Service

Provide communication to hospitals and Police Departments concerning victims.

*County and City Public Works Departments

Provide information on roads and equipment as needed.

*Fire Department

Provide communications for coordination of fire operations.

COMMUNICATIONS CONT'D

SUPPORT GROUPS

Communicate with other fire departments to request aid as needed.

*REACT

Assist other departments as needed.

EMERGENCY MEDICAL SERVICES

PRIMARY RESPONSIBILITY

*Riley County Ambulance Service

Direct triage.

Coordinate efforts with hospitals.

Provide emergency care.

*Riley County Police Department

Assist as needed.

*Red Cross

Provide triage and medical supplies.

WEATHER INFORMATION

PRIMARY RESPONSIBILITY

*Emergency Preparedness Coordinator

Monitor NOAA Weather radio.

Contact Weather Bureau for updated information and relay to On-Scene Command Post.

WEATHER INFORMATION CONT'D

SUPPORT GROUPS

*Riley County Police Department

Assist in securing weather information.

*Manhattan Weather Watch

Collect weather information and relay to On-Scene
Command Post.

PUBLIC INFORMATION

PRIMARY RESPONSIBILITY

*Riley County Police Department

Provide information to news media, including radio,
TV, Cable TV, and newspaper.

SUPPORT GROUPS

*Emergency Preparedness Coordinator

Assist in providing information.

*Fire Department

Assist in providing information.

CLEANUP OF DEBRIS

PRIMARY RESPONSIBILITY

*City and County Public Works Departments

Dispose of debris in a safe and approved manner.

Act under the guidance of the Kansas Department of
Health and Environment.

CLEANUP OF DEBRIS CONT'D

SUPPORT GROUPS

*Fire Department

Assist in cleanup operations.

*Riley County Police Department

Assist in cleanup operations.

DISPOSAL OF DEBRIS

PRIMARY RESPONSIBILITY

*Emergency Preparedness Coordinator

Cooperate with the Kansas Department of Health and Environment for disposal of hazardous materials and waste.

SUPPORT GROUPS

*Riley County Police Department

Maintain traffic control.

Assist in disposal.

*City and County Public Works Departments

Assist in disposal.

AFTER AREA IS DECLARED SAFE

PRIMARY RESPONSIBILITY

*Riley County Police Department

Determine when traffic is allowed to resume.

AFTER AREA IS DECLARE SAFE CONT'D

PRIMARY RESPONSIBILITY

Determine when evacuees are allowed to return to homes and businesses.

SUPPORT GROUPS

*City Manager/Mayors/Chairman of the Riley County Commissioners

Make final public information release.

*Riley County--Manhattan Health Department

Final inspection of site.

*Emergency Preparedness Coordinator

All participating agencies will furnish a narrative after action report to the Emergency Preparedness Coordinator concerning the actions of their department.

APPENDIX A--GROUPS TO BE INCLUDED IN THE PLAN AND THE
ROLES THEY MAY PLAY

POLICE

Communications

Establish On-Scene Command Post

Evacuation--determine when and extent

Notify citizens through news media of evacuation, when
needed

Collect weather information

Crowd control

Traffic control and rerouting, as necessary

Notify resources i.e. equipment operators

Notify Red Cross when mass care is needed

Notify Red Cross of the number of persons to be placed in
shelters

Secure evacuated areas

FIRE

Communications

Evacuation Assistance

Fire Control

Coordinate containment of spills

Fire suppression

EMERGENCY PREPAREDNESS

Communications

Evacuation

Notify citizens of evacuation

Monitor NOAA weather radio

Relay weather information to On-Scene Command Post

PUBLIC OFFICIALS--MAYOR, CITY AND COUNTY COMMISSIONERS

Declare state of emergency

Authorize expenditures of city/county funds

HIGHWAY PATROL

Monitor radiation

Traffic control

AMBULANCE

Communications between hospitals and police

Triage

Emergency Care

Coordinate removal of victims to hospitals

Evacuation of nursing homes, hospitals, and patient records and medicines

Assist in rescue in search and rescue

HOSPITALS

Emergency Care

PUBLIC WORKS

Provide information on roads and equipment available
Transport water if needed
Assist in crowd control--barricades and traffic signs
Contain spill through use of heavy equipment
Maintain list of equipment operators
Provide construction materials and supplies
Provide mechanics for equipment repair

AMATEUR RADIO CLUBS

Provide communications

RED CROSS

Coordinate triage with Ambulance
Provide emergency medical supplies
Set up shelters for displaced persons
Assist in search and rescue
Run shelters for displaced persons
Provide aid for displaced persons
Make arrangements for use of temporary shelters
Determine, with Police Dept., when shelters will cease operation

SCHOOLS

Provide buses for evacuation
Notify schools of evacuation
Provide schools for shelters

WEATHER BUREAU

Provide up-to-the-minute weather information

DEPARTMENT OF HEALTH AND ENVIRONMENT

Provide and man equipment for radiological monitoring

Relay results to Police

CITY AND COUNTY HEALTH DEPARTMENTS

Monitor effects of release of Hazardous Materials

CHEMTREC

Provide information on chemicals on an emergency basis

FOUR WHEEL DRIVE CLUBS AND BOAT OWNERS' CLUBS

Provide vehicles and manpower in search and rescue

HUMANE SOCIETY

Provide food and water to animals left in evacuated areas

NOXIOUS WEEDS DEPARTMENT

Provide information on pesticides

NEWS MEDIA

Evacuation information

Weather information

Notify public of location of shelters

OHMTADS-EPA OIL AND HAZARDOUS MATERIALS TECHNICAL ASSISTANCE
DATA SYSTEMS

Provide information on identity, hazards, or action to be
taken

On-line computer available

CHLOREP-CHLORINE EMERGENCY PLAN

Respond to scene with trained personnel if required

Provide information on identity, hazards, or action to be
taken

Refer to knowledgeable contact

CHRIS--COAST GUARD CHEMICAL HAZARDS RESPONSE INFORMATION
SYSTEM

Provide information on identity, hazards, or action to be
taken

On-line computer available

EPA ERT-ENVIRONMENTAL RESPONSE TEAM

Respond to scene with trained personnel if required

Provide information on identity, hazards, or action to be
taken

CHECK YOUR LOCAL PHONE BOOK FOR OTHER GROUPS