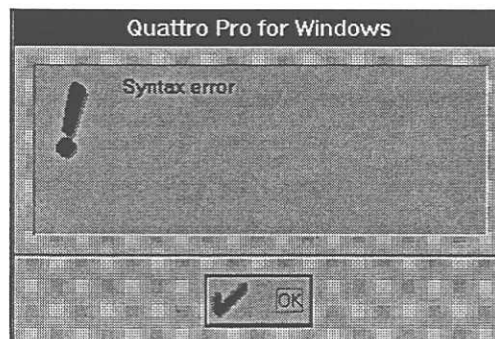


**BUILDING SIZE  
AND USE**

BUILDING SIZE AND USE	
Total Floor Area (sf)	2,000
Area Occupied by Owner or Public/Nonprofit Agencies (sf)	1,500

**Total Floor Area  
(sf)**

**GREEN Block (Data Input).** Enter **2000** (two thousand) without a comma. The screen will display this as **2,000** when you confirm the entry by pressing **Enter** or move to the next data entry block. If you make a mistake, use the backspace key to erase, then enter the information correctly. If you made a mistake and have already pressed the **Enter** key, you will see an **Error Message**. Follow the instructions below.

**Syntax Error**

Spreadsheets such as Quattro Pro can't accept numbers which include a dollar sign (\$) or commas. Thus, twenty thousand must be entered **20000** and a cost of \$10,000 should be entered as **10000**: the "\$" and the "," are entered automatically. If you forget and include a "\$" or a ",", the program will respond with a "syntax error" message. Click on the **OK**, then enter correctly the information requested.

**Area Occupied  
by Owner or  
Public/Nonprofit  
Agencies****GREEN Block (Data Input).**

Enter **1500** for the total amount of space (in square feet) occupied by the owner or public/nonprofit agencies. Move to the next entry.

**BUILDING  
VALUE**

BUILDING VALUE	
Building Replacement Value (\$/sf)	\$75.00
Total Building Replacement Value (\$)	\$150,000
Building Damage that would Result in Demolition	50
Percent Value	\$75,000

**Building  
Replacement  
Value (\$/sf)**

**GREEN Block (Data Input).** Enter **75** as the building's value per square foot. Move to the next entry.

**Total Building Replacement Value**

**YELLOW Block (Result).** The program automatically calculates **\$150,000** as the building's total replacement value and displays it in the yellow block. Move to the next entry.

**Building Damage that would Result in Demolition****Demolition Percent**

**GREEN Block (Data Input).** Enter **50** (fifty) for the percent of building damage at which demolition and replacement (rather than repair) would be expected to occur; this value is also known as the "demolition threshold." Move to the next entry.

**Demolition Value**

**YELLOW Block (Result).** The program displays **\$75,000** for the dollars of building damage at which demolition and replacement (rather than repair) would be expected to occur. Move to the next entry.

## BUILDING CONTENTS

Contents Description	office furniture, computers & files
Total Value of Contents	\$50,000
Value of Contents (\$/sf)	\$25.00

**Contents Description**

**PINK Block (Information Only).** Enter **office furniture, computers & files** as the description of the building's contents. Move to the next entry.

**Total Value of Contents**

**GREEN Block (Data Input).** Enter **50000** as the total contents value. The "\$" sign and the comma are entered automatically. Move to the next entry.

**Value of Contents (\$/sf)**

**YELLOW Block (Result).** The program displays **\$25.00** as the value of contents in dollars per square foot of building space. Move to the next entry.

## DISPLACEMENT COSTS DUE TO FLOOD DAMAGE

Rental Cost of Temporary Building Space (\$/sf/month)	\$1.50
Rental Cost of Temporary Building Space (\$/month)	\$2,250
Other Costs of Displacement (\$/month)	\$500
Total Displacement Costs (\$/month)	\$2,750

**Rental Cost of  
Temporary  
Building Space  
(\$/sf/month)**

**GREEN Blocks (Data Input).** Enter **1.50** (one decimal point five zero) as the rental cost of temporary building space in dollars per square foot per month. Move to the next entry.

**Rental Cost of  
Temporary  
Building Space  
(\$/month)**

**YELLOW Block (Result).** The program displays **\$2,250** as the monthly rental cost of temporary building space. Move to the next entry.

**Other Costs of  
Displacement  
(\$/month)**

**GREEN Block (Data Input).** Enter **500** (five hundred) as the estimated monthly cost of all other non-rent costs associated with displacement. Other costs include moving costs, temporary equipment, temporary furnishings, etc. Move to the next entry.

**Total  
Displacement  
Costs (\$/month)**

**YELLOW Block (Result).** The program will display **\$2,750** as the calculated total displacement cost per month. Move to the next entry.

## VALUE OF PUBLIC/NONPROFIT SERVICES

Description of Services Provided	City Planning Office		
Annual Budget of Public/Nonprofit Agencies	<input type="button" value="HELP"/>		\$195,000
Is Rent Included in this Budget?	<input checked="" type="button" value="YES"/> <input type="button" value="NO"/>	Rent Included	
If Rent is NOT Included, a Proxy Rent is Added to the Budget (\$/month)			
User-Entered Rent Estimate, in Place of Proxy Rent (\$/month)			
Cost of Providing Services from this Building (\$/day)			\$534
Post-Disaster Continuity Premium (\$/day)	<input type="button" value="HELP"/>		\$500
Total Value of Lost Services (\$/day)			\$1,034

**Description of Services Provided**

**PINK Block (Information Only).** Enter City Planning Office. Move to the next entry.

**Annual Budget of Public/Nonprofit Agencies**

**GREEN Block (Data Input).** Enter **195000** (one hundred ninety five thousand) as the annual budget for all the public/nonprofit agencies operating out of this building. This is the total annual operating budget for public or nonprofit agencies in this building. The total budget should **exclude** pass-through amounts such as Social Security payments. Move to the next entry.

**Is Rent Included in this Budget?**

Click on the **YES** button to indicate that rent is included. The program displays "**Rent Included**" under the **\$195,000** annual budget cell just above. When rent is not included in the annual budget, the program calculates a default or proxy rent based on the value of the building and displays it in the **YELLOW Block (Result)** on the next line. Move to the next entry.

**User-Entered Rent Estimate (\$/month)**

**GREEN Block (Data Input).** Leave this entry blank, because rent is already included in the budget estimate. Move to the next entry.

**Cost of Providing Services (\$/day)**

**YELLOW Block (Result).** The program calculates **\$534** as the estimated daily cost of providing services from this building. Move to the next entry.

**Post-Disaster  
Continuity  
Premium (\$/day)**

**GREEN Block (Data Input).** Enter **500** for a \$500 per day continuity premium. Move to the next entry.

**Total Value of  
Lost Services  
(\$/day)**

**YELLOW Blocks (Results).** The program displays **\$1034** as the total value of lost services per day. Move to the next entry.

## RENT & BUSINESS INCOME

Total Monthly Rent from All Tenants (\$/month)	\$500
Estimated Net Income of Commercial Businesses (\$/month)	\$1,500

**Monthly Rent  
from Tenants**

**GREEN Block (Data Input).** Enter **500** (five hundred), as the total monthly rent received from all tenants in the building, excluding public/nonprofit agencies (\$/month). Move to the next entry.

**Net Income of  
Commercial  
Businesses**

**GREEN Block (Data Input).** Enter **1500** (one thousand five hundred) as the estimated net income of commercial businesses in the building (\$/month). Move to the next entry.